

01:830:373:01
Organizational and Personnel
Psychology
Fall, 2014

Meets T & Th afternoons
Sec. 1 meets in Til 230
5-6:20PM

Dr. John R. Aiello
Tillett 621, Tel: 848-445-2592
Office Hrs: Th 3-4:15 & BA
E-Mail: Jack.Aiello@gmail.com

Web site: <http://jraiello.webnode.com/>
(Schedule below subject to change.
Check class sakai site for changes.)

Course Syllabus and Requirements

Required Text:

Riggio, R.E. (2013). *Introduction to Industrial/ Organizational Psychology*.
6th edition. Upper Saddle River, NJ: Pearson Prentice Hall.

Course Grading:

1/2 of your course grade will be determined by your performance on the 3
Quizzes (16.67 points each). The other 1/2 will be earned as a
function of your individual and team reports and individual
attendance/class participation/performance (50 points).

Attendance/Class Participation:

Because this is an involvement learning course, lack of participation
(including absence) deprives other students (especially those on your team)
of your potential contributions. Points toward your final course grade will
be awarded for each class period and outside meeting that you
attend/participate with your group and for which you are prepared (1/2 the
points if you are late or have to leave before the end of class). The
remaining portion of your grade will be generated by your active involvement
in our sessions and your Team's presentations (especially the one scheduled
for 11/18 & 20).

Optional Term Paper:

A typed paper of approximately 5-15 pages will be due in your drop box by
11/11. The assignment will be to apply course concepts to the interactions
of your team. Papers will be graded upon the ability to make **extensive**
application of theories and concepts (i.e., to show how course concepts
apply) to your group's interactions. Written instructions and guidance for
writing the paper and keeping a journal are contained on our sakai site and
will be further discussed in class. Keeping a course journal will greatly
enhance your writing the paper. **Papers will not be accepted after 11/11.**

Quizzes:

Because of class size, the quizzes will each consist of approximately 50
multiple choice questions drawn primarily from the textbook and my lectures/
our discussions.

Bonus Points:

Bonus points toward the quizzes will be awarded as a result of your and your
Team's activities and will be further described in class. There will be three
types of bonus point assignments: Threaded Discussion Questions, Application
Assignments, and individual/group opportunities. Threaded Discussion
Questions will be posted on sakai following specific lectures. To get full
credit for a TD Question you must cogently answer the question posted for the
week and reply to the comments of **two other classmates** before the due date.

The second type of bonus point activity is the Application Assignment. Application Assignments are questions that are meant to help you further apply course material to your group experience. To get full credit you must respond to the questions in paragraph form and directly relate the questions to your group. TDs and Application Assignments typically will be due one week after they are assigned. The third type of bonus point assignment is individual/group opportunities. These will be presented and explained in class.

Note: While it is encouraged to include examples from outside of class for your application assignment, you **MUST** include examples from your class group work.

Additional Note:

Assignments are to be completed prior to coming to the sessions for which they are listed. Feel free to read ahead in the text.

<u>Session</u>	<u>Topic</u>	<u>Assignment</u>
T 9/2	Overview of Syllabus, sakai site, & Course; Intro to I/O Psych	----
Th 9/4	Methods of I/O; Roots of I/O	Ch. 1, 2 <i>Threaded Discussion (a.k.a TDs) 1 open (due 9/23)</i>
T 9/9	Activity 2-1 Org. Dialoguing (Team Assignment)	Ch. 1; <i>SIOP extra credit assignment open; I/O Article open (both due by Sept. 30)</i>
Th 9/11	Activity 1-2 and Activity 2-3 Group 2-3 Report; Present & Future of I/O	Submit Initial Journal Entry; Prepare Act. 1-2, Task 1; <i>Application Assignment (a.k.a. App As) #1 Open</i>
T 9/16	Leadership	Ch. 13; Prepare Sit. Leadership
Th 9/18	Group/Team Processes	(Online lecture to be viewed before class) Ch. 12; <i>App. A 2 Open</i>
T 9/23	Communication: Act. 12-1	Ch. 11; Prepare Act. 12-1, Task 1; 50 questions; <i>App A 3 Open</i>
Th 9/25	Job Analysis; Review for Hrly 1	Ch. 3
T 9/30	Quiz #1	Ch.1,2,3,11,12,&13(emphasized)
Th 10/2	Complete Activity 4-2, Task 2, Complete Activity 4-2, Task 2,	Complete & Submit Task 1 of Act.4-2,4-4

<u>Session</u>	<u>Topic</u>	<u>Assignment</u>
T 10/7	Employee Screening and Selection Indiv. Difs.& Assessment	Ch.4 & 5; Complete 5 Factor Scale(print & bring to class) http://www.personal.psu.edu/j5j/IPIP
Th 10/9	Motivation Preparation: Case analysis using assigned theoretical perspective (Act. 10-2); then 10-3 using assigned Alternative 1 or 2.	Ch. 8; Read Slade Case, Task 1; Activity 10-3 Task 3; (online lecture on sakai to be viewed before class)
T 10/14	Slade Case Team Reports	Prepare,Submit Team 10-2 & 10-3
Th 10/16	Evaluating Performance	Ch. 6
T 10/21	Training & Development	Ch. 7; <i>TD #2 Open</i>
Th 10/23	Fairness & Diversity; Review for Quiz #2	<i>A Class Divided</i>
T 10/28	Quiz #2	Ch. 4,5,6,& 7 (emphasized); TD #2 due; Optional Paper Open (due 11/11)
Th 10/30	Positive and Negative Employee Attitudes; Job Satisfaction, Stress	Ch. 9 & 10; <i>TD # 4 open (online recorded lectures on Sakai to be viewed as class)</i>
T 11/4	Activity 5-3 Karen Leary Role Play	Read Karen Leary Case, Submit 1 page Case Notes
Th 11/6	Perception: Team Activity (Dan Dunwoody); Act. 11-1; Influence, Power & Politics	Prepare Act. 11-1, Task 1 Ch. 14; (online 1 lecture to be viewed before class) Optional Paper Due; TD#4 due
T 11/11	Org. Structure, Culture, and Development; Begin Pres. Prep	Ch. 15; <i>TD #3 open</i>
Th 11/13	Activity 15-4(3rd Outside Meeting)	Prepare Act.15-4, Task 1 and Team Presentation
T 11/18	1)Team Reports Activity 15-5 Teams 1, 2, & 3	Prepare Overheads/Slides
Th 11/20	2)Team Reports Activity 15-5 Teams 4, 5, 6 & 7	Prepare Overheads/Slides
T 11/25	Presentation Debriefing Meeting	Review class feedback; Submit

<u>Session</u>	<u>Topic</u>	<u>Assignment</u>
Th 11/27	Happy Thanksgiving!	----
T 12/2	Review for Quiz #3	----
Th 12/4	Quiz #3	Ch.8,9,10,14,& 15(emphasized)
T 12/9	Activity 15-6	